

GREENVILLE CITY SCHOOLS

will be the leader in educational offerings, student performance and community involvement, and will maximize the potential of each and every student.

Jeffrey S. Cassell
Director of Administrative Services

August 19, 2019

Dear Greenville Parent/Guardian,

We are writing to notify you of a new and exciting opportunity for parents. We are offering an online parental portal call OneView. OneView is where you will find the district's annual student forms that previously were only available on paper the first week of school.

With the help of OneView, we are able to offer you an online option for completing the forms. It is our hope that this will provide a more convenient option for the form completion.

We hope that you will take a moment to visit the OneView portal at: <https://greenville.esvportal.com/> and create your own account. Please follow the instructions attached to assist you in this process. You will need your student's PIN number when linking students to your account. This PIN is the same six-digit number the students use to make purchases in our cafeteria.

The electronic, online forms (Student Health Forms, Emergency Contacts, etc.) are available immediately. You may choose to complete them by paper version provided or online through the portal. It is most helpful if you complete the forms in either format by September 1, 2018.

If you have questions, please contact me at 937-548-3185 ext. 4012 so that we may assist you.

Thank you,

Jeffrey S. Cassell

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Director of Administrative Services
Greenville City Schools



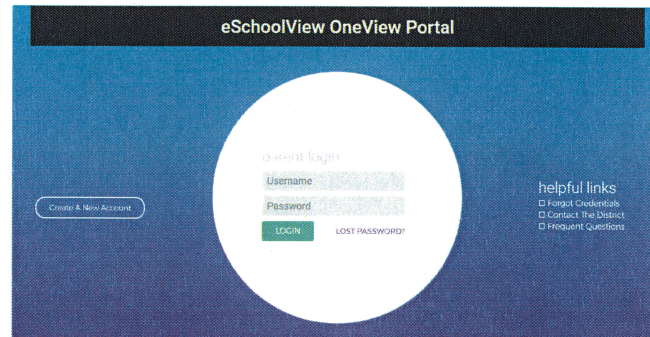
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Instructions for Creating an Account in OneView

1. Click on the 'Create A New Account'



2. Fill in the Personal Information
3. Create your own
 - Username and Password
 - Security question/answer
 - Pin Code

(Please create a username & password that you will be able to easily remember for ongoing use. For example, use the same username and password that you already use to check your student's grades in Parent Access)

To get started, you will need to register as a prospective parent with our district. Please provide all information below and click the 'Register' and get yourself set up. Fields in **bold** are required.

Personal Information

Your First Name:
Your Last Name:
Your Email Address:
Alternate Email: (if provided, we will copy this email on all messages sent out)
Contact Phone: (if provided, we can use to speak with you if needed)
Your Registration Status:

Account Access Information

Parent Username:
Parent Password: (Known only to you - do not share)
Confirm Password:
Forgot Password Question: (Used to verify your identity if needed)
Forgot Password Answer:
PIN Code: (Please provide a pin code for additional security)

If provided by your district, Use "Option #1" to link your child to your account using the district-provided invitation code.

Use "Option #2: to link your child to your account based upon student data. You will need to use the Student Number(s) supplied on the opposite side of this paper after filling in the student Last Name, Grade Level and DOB. Click Attach. (Please note the Grade Level will be the current/upcoming grade level of the student for the new school year).

Link A Student To My Account

Option #1: Use An Invitation Code

If you have a district-provided student invitation code, please type it below and your student will be linked to your account for access.

Code:

Option #2: Provide Student Details

If you do not have an invitation code, please provide us with the following information about your student. If a valid match is found your student will be linked to your account.

Student Last Name:
Grade Level:
Date of Birth: / /
Student Number:

